

Jocelyne Lioe

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EDUCATION

Brown University, 3.8 GPA

Providence, RI | Expected Graduation May 2029

Sc.B Computer Science; B.A Modern Culture and Media

Courses: Stage Management, Semiotics of the Broadway Musical, Introduction to Object-Oriented Programming and Computer Science, Program Design with Data Structures and Algorithms, Television Studies, Voice Over for the Actor

WORK EXPERIENCE

Oshi, Organization/Project Management Intern

New York City, NY | June 2026 – present

- Manage the internal organization of a tech startup, working to further develop internal structural and organizational systems.
- Define, build, and launch products by conducting market research, analyzing user feedback, and collaborating with engineering and design teams.
- Design and create online posts following planned engagement campaigns to further our outreach and social media presence.

Brown Theatre Writing is Live '26, Student Stage Manager

Providence, RI | January 2026 – March 2026

- Schedule, organized, and created rehearsal schedules, weekly/daily calls and rehearsal reports.
- Manage the stage including setting up the stage, creating and putting up run sheets for all crew, cleaning up, supervising the cast, ensuring the production runs as scheduled, and overseeing all technical aspects of the production.

Pinellas County Utilities Department, Records Management Intern

St. Petersburg, FL | June 2025 – July 2025

- Assisted with data requests, integration efforts, and the restructuring of the organization of the website and information.
- Processed, digitized, and systemized all records and files for each department in Utilities on a digital H-Drive for easy access.

RELEVANT EXPERIENCE

Brown Musical Forum, Co-Chair, Secretary

Providence, RI | October 2025 – present

- Collaborates with the Musical Forum board to discuss production logistics and plan for larger theatrical events, such as full-scale shows, concert musicals, or fundraising initiatives through student-written shows.
- Responsible for taking notes of important points during meetings and maintaining the organization of the Drive folder.
- Maintains and updates the website to ensure all information is present and galleries are filled with recent production photos.

Ensemble! @ Brown, Publicity Chair, Archivist, Webmaster

Providence, RI | December 2025 – present

- Designs informational promotion posts on various social media accounts for full-scale shows and social events.
- Maintains data and coordination of the Ensemble! Drive, such as important production schedules and past show records.
- Develops, designs, and maintains the website with information on productions or events for outreach.

Matriculate, Head Advising Fellow

Providence, RI | June 2026 – present

- Advise four low-income high school juniors and seniors through navigating their college process for their best-fit college.
- Review and edit college essays to ensure clear and intentional writing that aligns with both the students' body of work and the college admission officer's expectations.
- Utilize data from tracking mentor performances and best practices to inform strategies, make decisions, and guide my team.
- Recruit advisors joining the fellowship, monitor advising of high school fellows, provide training and coaching, and build and nurture their advising community.

St. Petersburg High School Theatre Department, Sound Chair

St. Petersburg, FL | October 2024 - November 2024

- Designed sound effects, underscoring, and music of productions to support storytelling and mood
- Programmed all sound cues into the board and created a cue sheet list in collaboration with directors and stage managers.
- Operated the sound board and trained other student crew members in its use while maintaining and troubleshooting audio equipment.

Key Club, Webmaster

St. Petersburg, FL | March 2023 – April 2024

- Designed, programmed, and maintained the club website to communicate important information to club members.
- Aided the secretary with tracking service in the point log efficiently and reporting hours to the parent organization, Kiwanis.
- Collaborated with the Key Club board to discuss club logistics and plan for larger service/social events such as club inductions or fundraising for the district leadership conference.
- Committed to consistent service projects such as weekly homeless meals or monthly neighborhood clean-ups.

SKILLS & INTERESTS

Technical Skills: Proficient in Microsoft Office Suite, Adobe Photoshop, Adobe Illustrator, Adobe After Effects, Adobe Premiere Pro, WordPress, Weebly, Google Apps, Java, Python, HTML, CSS, JavaScript